

MINUTES of the **CIVIC & COMMUNITY COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 21 September 2016 at 7.30pm**

PRESENT: Cllr D Savage (Chairman) Cllr Jan Garfield (Mayor *ex-officio*)
 Cllr S Gallant (Vice-Chairman) Cllr T Green
 Cllr P Coleman Cllr S Wiles

OFFICERS: Mr A Tadjrishi (Town Clerk)

IN ATTENDANCE: Mr P Grant (Landguard Partnership Project Officer)

232. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr C Barham, S Bloomfield, Cllr Jon Garfield** and **Cllr K Williams**.

It was noted that **Cllr Josh Vartan** had recently stood down from Council.

233. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr P Coleman Cllr S Gallant Cllr T Green Cllr D Savage	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)
Cllr D Savage	238	Local Non-Pecuniary (as a representative on the Landguard Partnership and trustee to Felixstowe Citizens' Advice)
Cllr S Gallant	238	Local Non-Pecuniary (as a member of the Felixstowe Carnival Committee)
Cllr Jan Garfield	238	Local Non-Pecuniary (as Treasurer to the Felixstowe Carnival Committee)

234. REQUESTS FOR DISPENSATION

There were none.

235. CONFIRMATION OF MINUTES

RESOLVED that the **Minutes of the Civic & Community Committee meeting held on 15 June 2016** be signed as a true record.

236. CIVIC & COMMUNITY BUDGET REPORT

The Committee considered a summary and detailed report showing income and expenditure against budget to 14 September 2016.

In response to a question on the reason for the website budget being £1,350 in the current year when compared to previous years' costs, the Clerk advised that the basic costs of hosting the new website was less than half that of the old site, being £350 rather than £798, however an allowance of £1,000 for in-year enhancements to the website had also been included. The Clerk advised that he was in discussion with Suffolk County Council's Infolink service to explore dynamic ways in which a community hub for Felixstowe organisations could be hosted on the Town Council's site.

RESOLVED that the Budget Report to 14 September 2016 be received and noted as presented with no other action required at this time.

237. ARMED FORCES WEEKEND/DARELL'S DAY 2017

The Chairman invited Paul Grant, Landguard Partnership Project Officer, to present the report on the Armed Forces Weekend/Darell's Day 2017.

Mr Grant highlighted the opportunity to raise the profile of Felixstowe in hosting this significant event.

Committee roundly endorsed the event but were keen to ensure that no imposition would be put on the armed forces to provide resources over the weekend. Mr Grant confirmed that the event would be designed in order that service personnel could specifically attend and enjoy the weekend.

It was RESOLVED that it be recommended to Council that Felixstowe Town Council support the staging of entertainments and a firework display as part of Felixstowe Armed Forces Weekend Event 2017, to the sum of £18,000.

238. CCTV REPORT

The Chairman gave a verbal report on a meeting held earlier that day at the Police Station with the Cllr S Gallant, the Town Clerk, Sgt. Peter Street, Helen Greengrass, Clark Skates of STC Solutions and John Brinkley, one of the CCTV volunteers.

It was noted that the meeting had been held to discuss improvements to the functionality and reliability of the existing CCTV infrastructure and the practicalities involved with the move to the Fire Station in the near future, as well as considering longer-term aspirations such as infra-red lighting and mobile CCTV cameras.

The contractor had agreed to an action plan relating to the above and Committee noted that it would receive further reports on the effectiveness of the CCTV system during the year.

RESOLVED that the CCTV report be noted.

239. WEBSITE PHOTO COMPETITION

Committee received a presentation of over 40 photos which had been entered in to the website photo competition. A shortlist of 4 photos was selected and the Clerk was asked to create a mock-up of the shortlist with the homepage layout overlaid so that Members could see how the photos would appear on the webpage.

RESOLVED that the Clerk send mock-ups of the shortlisted photos to Committee Members; and, pending being advised of the winning photo by Members via email, be delegated the authority to make arrangements for the awarding of the £100 to the winner.

240. CLEAN FOR THE QUEEN CHARITY CHEQUE

RESOLVED that the £20 received from SC Norse for Council's participation in the Clean for the Queen initiative be awarded to the Felixstowe Sea Cadets for their assistance with the 'Town Council Clean Team' on the day.

241. ANNUAL GRANTS

Committee considered applications for on-going funding support from a number of local partner organisations.

It was RESOLVED that at this stage the following should be included as part of the recommendations for the 2017/18 budget:

As Annual Grants:

Felixstowe Council for Sport and Recreation	£200
Citizen's Advice Bureau	£1,500
Felixstowe Carnival	£1,000
Landguard Fort	£1,000
Landguard Partnership	£1,000
Art on the Prom	£750
Wesel Twinning Association	£200
Salzwedel Twinning Association	£200
Total	£5,850

Through the Community Fund:

Level Two	£10,000
Harwich Harbour Ferry Services,	£1,000
Total	£11,000

242. LITTER AND DOG WASTE BINS

Committee considered recent requests for the provision of additional dog waste bins.

It was RESOLVED that, subject to confirmation by SC Norse that the bins would be maintained and serviced by their waste collection team, dog waste bins be approved for installation at the following locations:

- i. 25l Fido bin just inside the park gates at Allenby park;**
- ii. 50l Fido at Ferndown Road;**
- iii. 25l Fido bin at Ferry Road where the bungalows end and the fields begin;**
- iv. 25l Fido bin at grass area at the junction/roundabout Colneis Rd/Beatrice Avenue; and,**
- v. SC Norse requested to reuse the existing 25l Fido bin at Ferndown Road at one of the other three locations above; and,**
- vi. the cost of reinstalling the 25l Fido bin plus the cost of the new 50l and two other new 25l Fido bins approved as quoted.**

243. CLOSURE

The meeting was closed at 9.40pm. The next meeting was noted as being scheduled for Wednesday 19 October 2016 at 7.30pm.

Date: _____

Chairman: _____